

**STILLWATER COUNTY  
COMMISSIONER MINUTES**

<p><b>Notice:</b> These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).</p>
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**REGULAR MEETING  
September 21, 2021**

**PRESENT** Commissioners Mark Crago, Chair, Tyrel Hamilton, Steve Riveland, members, Shannon Fisher Admin Assistant.

Others Present: Kevin Ray, Road & Bridge; Kisha Miller, City of Columbus; Maureen Wiltshire, DES; Scott Waltner, Solid Waste; Greg Benjamin, Stahly Engineering; Jerry Gray, Stahly Engineering; Barry Troyer, Stockman Café; Stephanie Ray, Economic Development; Amy Stadel, Economic Development; Marlo Pronovost, Stillwater County News.

**PLEDGE** Commissioner Crago opened the meeting with the Pledge of Allegiance.

**MINUTES** August 17, 2021. Commissioner Hamilton **MOVED** to approve the minutes as presented. Commissioner Riveland **SECONDED**. No discussion. Motion passed unanimously.

**CLAIMS** 107969 through 108069 in the amount of \$377,505.40. Commissioner Riveland **MOVED** to approve the claims 107969 through 108069 in the amount of \$377,505.40. Commissioner Hamilton **SECONDED**. No discussion. Motion passed unanimously.

**ANNOUNCEMENTS** Maureen Wiltshire announced that there were no major fires last week. Commissioner Crago announced that there were special guest in attendance today. In the beginning of September three community grants recipients were announced at the Absarokee Traveling agenda meeting. The Lake Basin Senior Center from Rapelje will be using the grant money to help reopen the Stockman Café. The Fishtail Community Center will be using the grant money for improvements in the Fishtail Park. The Absarokee area merchants will be using the grant money to replace aging items for the Snowflake Festival. Commissioner Hamilton noted that the grant money is allocated for all eight communities in the county. Commissioner Hamilton encouraged nonprofits is these communities to apply for the grants. Commissioner Hamilton also announced that there will not be a Commissioners Agenda meeting next week due to the MACO Conference.

**FILE ITEMS** **Commission**  
A) Sleepy Hollow Road Letter

Commissioner Hamilton **MOVED** to file the file items. Commissioner Riveland **SECONDED**. No discussion. Motion passed unanimously.

**REGULAR BUSINESS** **Solid Waste**  
A) Solid Waste Board recommendation of INTERCAP loan for transfer station project. Commissioner Riveland **MOVED** to approve the Solid Waste Board recommendation of INTERCAP loan for transfer station project for \$200,00.00. Commissioner Hamilton **SECONDED**. Discussion – Scott Waltner stated the \$200,00.00 was an estimate from June. It could possibly be more and Scott would also like to add blacktopping the access road and the upper area. Commissioner Crago stated that this project will enlarge the transfer station building and adding a second compactor to the site. Motion passed unanimously.

B) Policy 6.00 rates revision request. Commissioner Hamilton **MOVED** to approve policy 6.00 rates revision request. Commissioner Riveland **SECONDED**. Discussion – Scott Waltner stated that policy 6.00 had no revision covering the amount of time that the county could go back and refund a customer for an over assessment. This policy adds the limit of three years. Motion passed unanimously.

C) Change hours for Saturdays at transfer station from 10 to 4 to 8 to 4. Commissioner Riveland **MOVED** to approve the change of hours for Saturdays at transfer station from 10 to 4 to 8 to 4. Commissioner Hamilton **SECONDED**. Discussion – Scott Waltner stated that all the sites are now open on Saturdays from 8 to 4. Motion passed unanimously.

### **Road & Bridge**

A) Arnold Pit aggregate agreement for West Rosebud Road improvement between Stillwater County and Northwestern Corporation. Commissioner Hamilton **MOVED** to approve the Arnold Pit aggregate agreement for West Rosebud Road improvement between Stillwater County and Northwestern Corporation. Commissioner Riveland **SECONDED**. Discussion – Commissioner Crago explained that for years now, Northwestern Energy has been discussing with the county road improvements to the West Rosebud Road. The county will supply the gravel and two trucks and Northwestern Energy will hire a contractor for the remaining trucks and to apply the gravel for approximately five and a half miles of the West Rosebud Road. Kevin Ray stated that the project is set to begin the first part of October. Motion passed unanimously.

### **Economic Development**

A) Stahly Engineering Contract for Stillwater County Road Rehabilitation Projects on West Rosebud Road & Fiddler Creek Road. Commissioner Riveland **MOVED** to approve the Stahly Engineering contract for Stillwater County Road rehabilitation projects on West Rosebud Road & Fiddler Creek Road. Commissioner Hamilton **SECONDED**. Discussion – Stephanie Ray explained that this is the contract that solidifies the grant application that the county made to the Economic Development administration in the beginning of 2020 for grant funds to rehabilitate the West Rosebud and Fiddler Creek Roads. The grant was approved and the county has been working with Stahly Engineering on the contract process that is being presented today. Currently the timeline for the is a 2022 construction season. Motion passed unanimously.

### **City/County Airport**

A) Invoice request for payment #2 on airport pavement maintenance project. Commissioner Hamilton **MOVED** to approve the invoice request for payment #2 on airport pavement maintenance project. Commissioner Riveland **SECONDED**. Discussion. - Kisha Miller explained that this will be the second payment made with one payment left for engineering and retainage and that the project is successfully completed. Motion passed unanimously.

B) Woltermann Memorial Airport Capital Improvement Plan (2022 – 2028). Commissioner Riveland **MOVED** to approve the Woltermann Memorial Airport Capital Improvement Plan (2022 – 2028). Commissioner Hamilton **SECONDED**. No discussion. Motion passed unanimously.

### **Commission**

A) Resolution 2021-25, a resolution canceling the Commissioner's Agenda meeting on September 28, 2021. Commissioner Hamilton **MOVED** to approve Resolution 2021-25, a resolution canceling the Commissioner's Agenda meeting on September 28, 2021. Commissioner Riveland **SECONDED**. Discussion. – Commissioner Hamilton noted that there will be no Commissioner meetings next week due to the MACO Conference. Commissioner Crago also note that the next agenda meeting will be the final traveling meeting of the year and will be on October 5 at 6:30 p.m. at the Molt Community Center. Motion passed unanimously.

**DES/Fire Warden**

A) Fire Restrictions. Commissioner Riveland **MOVED** to approve Resolution 2021-26 to remove all fire restrictions. Commissioner Hamilton **SECONDED**. Discussion. – Commissioner Crago noted that if this passes, it would be effective immediately. Commissioner Hamilton asked Kisha Miller what decision was reached by the City Council last night. Kisha Miller responded that the fire restriction deadline was at midnight last night and the City Council did not continue the restrictions. Commissioner Hamilton stated that the cooler temperatures combined with the moisture that open burning can be controlled through the burn permit system. Commissioner Crago added that people wanting to burn need to apply for a burn permit in the fire warden’s office. Burn permits need to be activated in order to burn. The public can go to the fire warden’s website to see if the burn permit system is open to burning or closed. Burn permits will need to be renewed January 1, 2022. Commissioner Crago stated that he appreciated everyone that followed the fire restrictions that were in place and thanked the men and women did a great job fighting the fires during the fire season. Commissioner Hamilton asked Amy Stadel to put the resolution on the website and onto social media and out to the public for those people who wish to have campfires during the last few weeks of the season. Motion passed unanimously.

**PUBLIC COMMENTS ON COUNTY BUSINESS** – None heard.

**With no further comments heard the meeting was adjourned at 9:20 a.m.**

APPROVED BY: /s/ Mark Crago, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder